

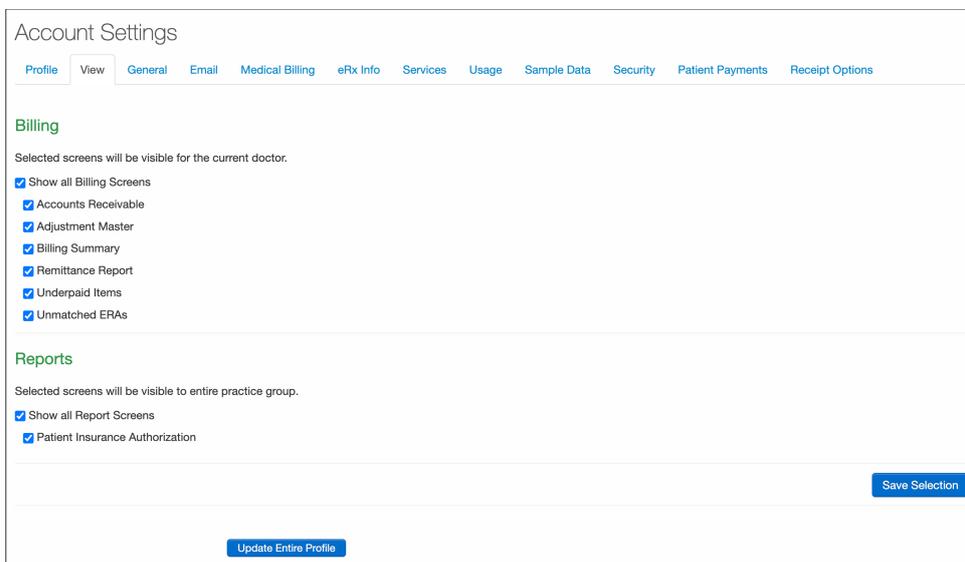
# Account Settings: View

Last modified on 03/04/2026 8:24 pm EST

You can select which **Billing** and **Reports** pages are accessible to the provider or practice group. All checkboxes are selected by default.

## Hide Billing or Reports pages

1. Select **Account > Account Settings > View** tab.
2. Clear the corresponding checkbox for the pages you don't want visible to the provider or the practice group.
3. Select **Save Selection**.



The screenshot shows the 'Account Settings' interface with the 'View' tab selected. It features two main sections: 'Billing' and 'Reports'. The 'Billing' section is for the current doctor and includes checkboxes for 'Show all Billing Screens' and various billing-related reports. The 'Reports' section is for the entire practice group and includes checkboxes for 'Show all Report Screens' and 'Patient Insurance Authorization'. Both sections have a 'Save Selection' button, and there is an 'Update Entire Profile' button at the bottom.

Account Settings

Profile View General Email Medical Billing eRx Info Services Usage Sample Data Security Patient Payments Receipt Options

**Billing**

Selected screens will be visible for the current doctor.

- Show all Billing Screens
- Accounts Receivable
- Adjustment Master
- Billing Summary
- Remittance Report
- Underpaid Items
- Unmatched ERAs

**Reports**

Selected screens will be visible to entire practice group.

- Show all Report Screens
- Patient Insurance Authorization

Save Selection

Update Entire Profile