

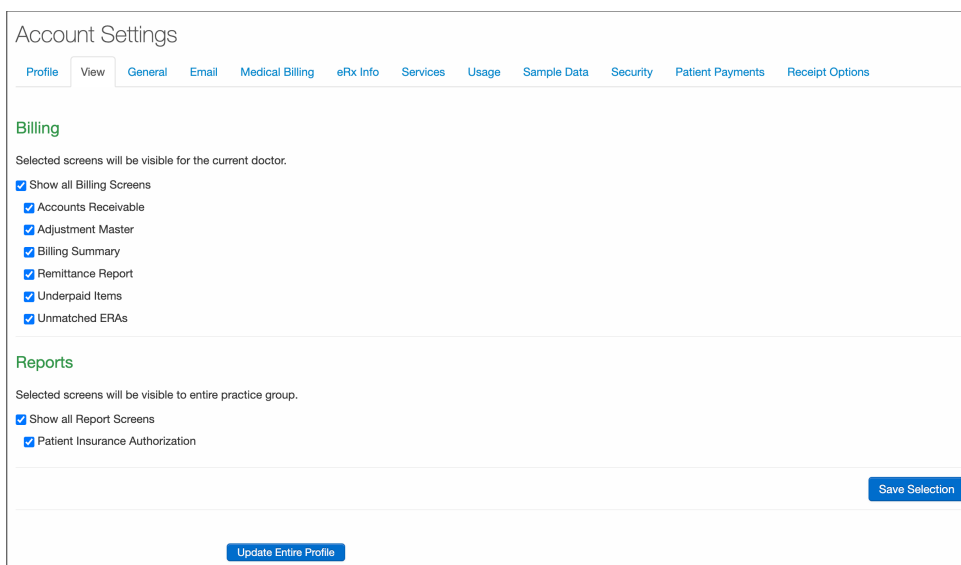
Account Settings: View

Last modified on 07/22/2025 9:04 pm EDT

You can select which **Billing** and **Reports** pages are accessible to the provider or practice group. All checkboxes are selected by default.

Hide Billing or Reports pages

1. Select **Account > Account Settings > View** tab.
2. Clear the corresponding checkbox for the pages you don't want visible to the provider or the practice group.
3. Select **Save Selection**.



The screenshot displays the 'Account Settings' interface with the 'View' tab selected. It features two main sections: 'Billing' and 'Reports'. The 'Billing' section is titled 'Selected screens will be visible for the current doctor.' and contains seven checkboxes, all of which are checked: 'Show all Billing Screens', 'Accounts Receivable', 'Adjustment Master', 'Billing Summary', 'Remittance Report', 'Underpaid Items', and 'Unmatched ERAs'. The 'Reports' section is titled 'Selected screens will be visible to entire practice group.' and contains two checked checkboxes: 'Show all Report Screens' and 'Patient Insurance Authorization'. At the bottom right of the form is a blue 'Save Selection' button, and at the bottom center is a blue 'Update Entire Profile' button. The top navigation bar includes tabs for Profile, View, General, Email, Medical Billing, eRx Info, Services, Usage, Sample Data, Security, Patient Payments, and Receipt Options.