# Manage Your EverHealth Account Payment Methods

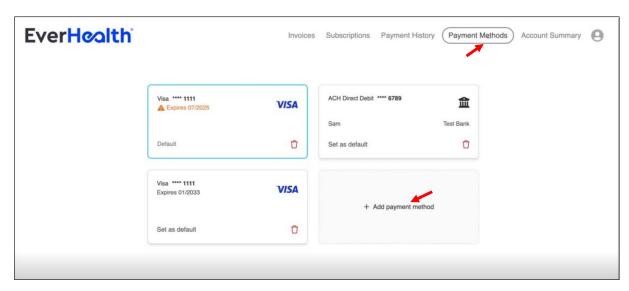
Last modified on 10/30/2025 3:30 pm EDT

Add a payment method | Update a payment method | Set an existing payment method as the default | Remove a payment method

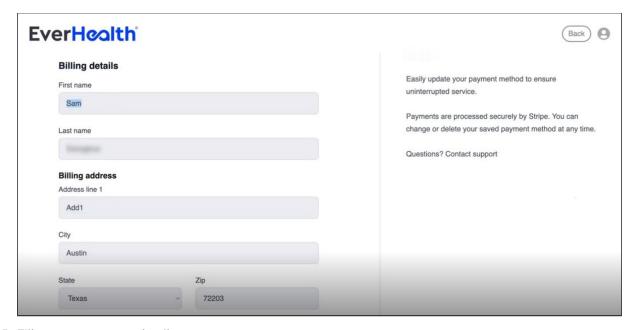
Add, update, or remove credit cards and ACH direct debit methods for your EverHealth account.

#### Add a payment method

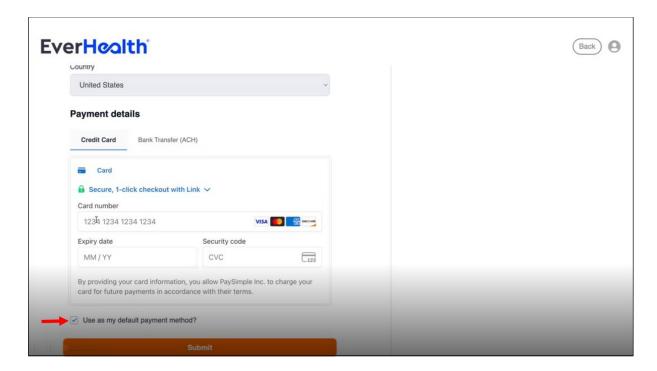
- 1. Log in to the EverHealth Customer Self-Service Portal.
- 2. From the top menu, select Payment Methods.
- 3. Select Add Payment Method.



4. Fill out your billing details.



- 5. Fill out your payment details.
- 6. (Optional) To set this payment method as the default, select the Use as my default payment method? checkbox.
- 7. Select Submit.



New payment methods are available immediately. Your default payment method is used for quick invoice payments.

### **Update a payment method**

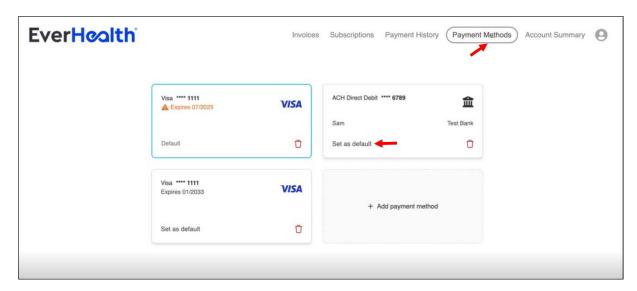
- 1. Log in to the EverHealth Customer Self-Service Portal.
- 2. From the top menu, select Payment Methods.

- 3. Select the payment method.
- 4. Update your billing or payment details and select **Submit**.

### Set an existing payment method as the default

- 1. Log in to the EverHealth Customer Self-Service Portal.
- 2. From the top menu, select Payment Methods.
- 3. Select **Set as default** for your desired payment method.

Your default payment method is used for quick invoice payments.



## Remove a payment method

- 1. Log in to the EverHealth Customer Self-Service Portal.
- 2. From the top menu, select Payment Methods.
- 3. Select the red trash can icon 🗂 for the payment method.