

S710 Card Reader: Collect a Payment

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Once you connect an S710 card reader to your practice, you can use it to collect card-present payments from any payment screen in DrChrono. The payment posts to the patient's account automatically when it's complete.

Requirements: At least one S710 device added and showing a Connected status. See [S710 Card Reader: Quick Start Setup Guide](#).

Start a device payment

1. Open the payment window from any of the following:
 - a. Within the EHR - Patient Demographics, Patient Payments, an appointment's billing details, or a payment plan.
 - b. Within the Check-In app - an appointment's billing details.
2. Select **DrChrono Payments** as the payment method.
3. Select the merchant account connected to your device.
4. Select **Card Present** (Device).



Tip: Don't select **Swipe Card**. That option is for a different type of card reader.

5. Select the device from the dropdown list (ensure the device shows online).
6. Enter the payment amount, then select **Collect Payment**.

Charge Credit Card

Merchant Account: Staging Test Account

Card: [Dropdown]

Amount: \$ 10.00

Appointment: 8/06/2026 09:30AM (\$10.00)

☒ Charge Full Balance (10.00)

Additional Notes: [Text Field]

Swipe Card Manually Enter Card Card Present (Device)

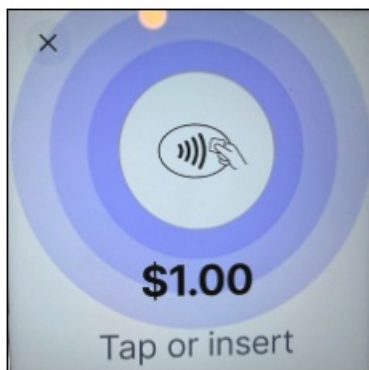
Device: Select a device [Dropdown]

☐ Save card for future use

Cancel Collect Payment

Complete the payment

1. The device screen prompts the patient to tap, insert, or swipe their card.



2. Once the patient taps, inserts, or swipes their card, DrChrono shows the payment result.
3. If the payment succeeds, DrChrono creates the payment record automatically and sends the patient a digital receipt.

Cancel a payment in progress

1. On the waiting screen, select **Cancel**.
2. The device stops waiting for a card, and no charge is made.

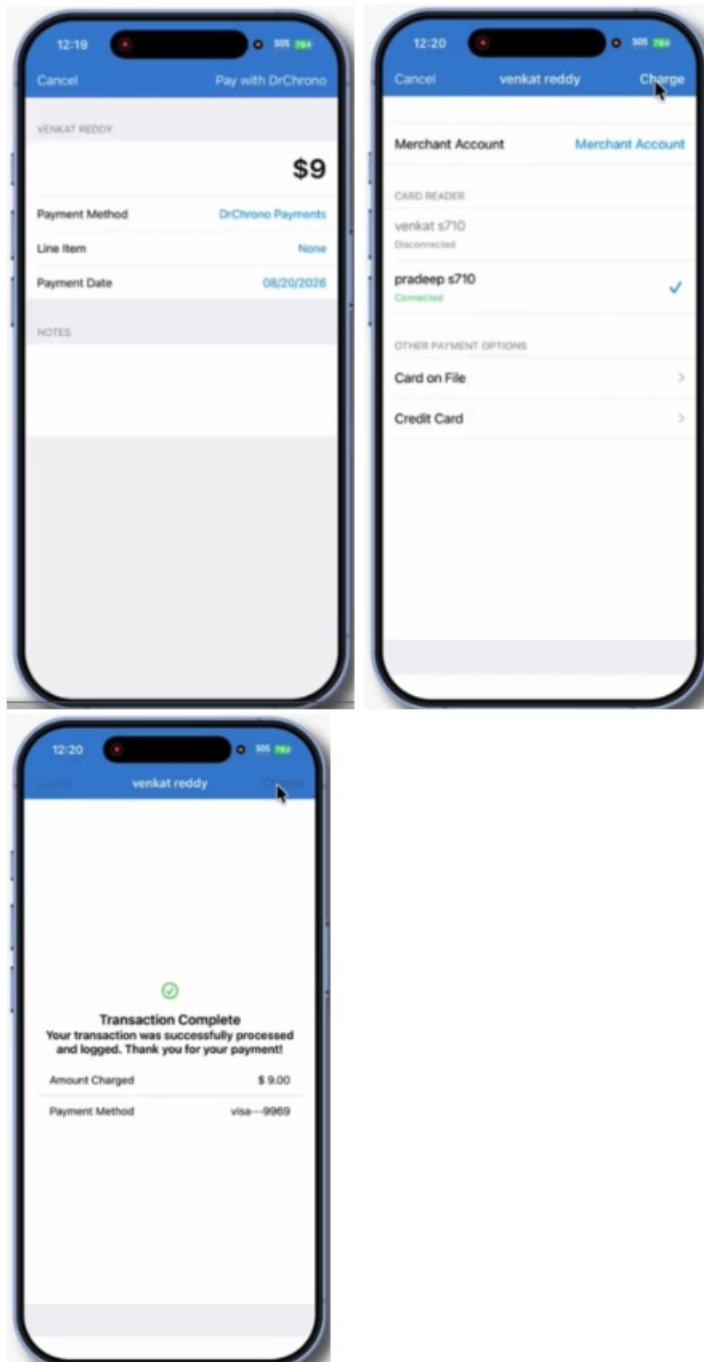
Mobile

1. Open the payment window from Billing/payment section of appointment details and enter the payment amount, select the line item, and add any notes if needed
 - a. On EHR or Check-In app
2. Select **DrChrono Payments** as the payment method.
3. Select the merchant account connected to your device.
4. Select **Card Present** (Device).



Tip: Don't select **Swipe Card**. That option is for a different type of card reader.

5. Select the device from the list (ensure the device shows online).
6. Enter the payment amount, then select **Charge**.



Related articles

- [S710 Card Reader Overview](#)
- [S710 Card Reader: Quick Start Setup Guide](#)
- [S710 Card Reader: Manage Your Devices](#)

- [S710 Card Reader: Troubleshooting](#)
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