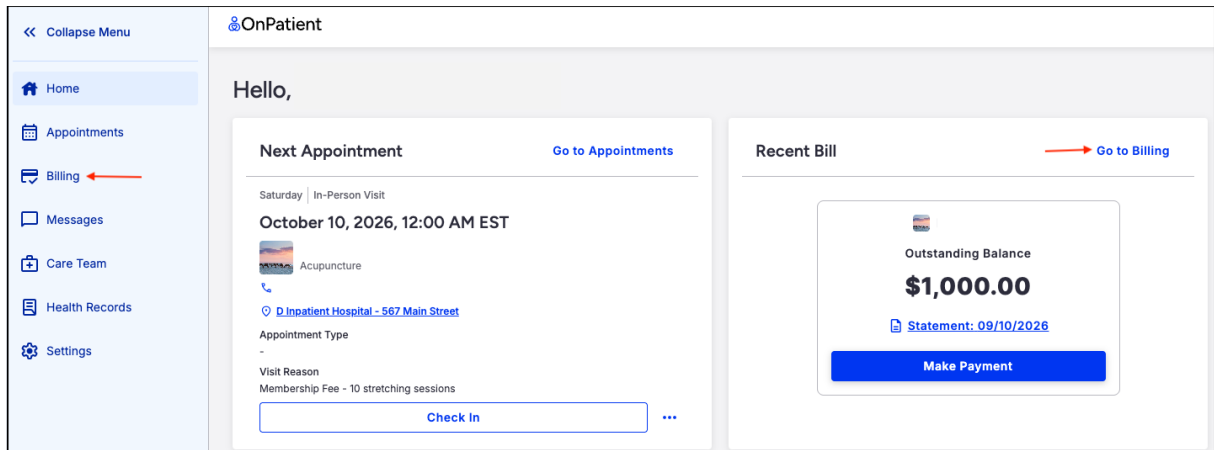


Saving a payment type in OnPatient

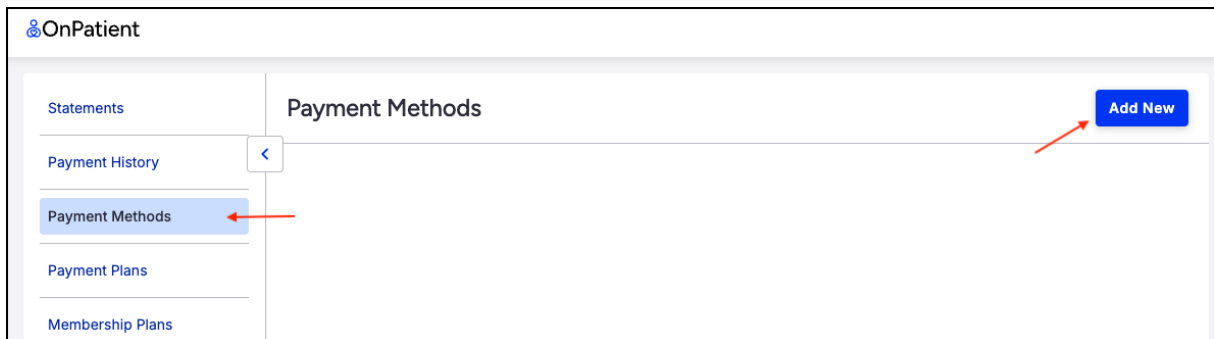
Last modified on 09/14/2026 2:39 pm EDT

To save a payment method in OnPatient:

1. Navigate to the OnPatient Portal
2. Enter the Billing section by either selecting it from the menu on the left or from the Recent Bill tile.



3. Select **Payment Methods** and then **Add New**.



4. Enter the Cardholder and Credit Card information, and press **Add New**.

Add New Payment Method

Cardholder Name *

Credit Card *

Expiration *

Security Code *

Zip/Postal Code *

☐ Set as my default payment method

Card Nickname

Cancel

Add New

5. The card is now saved and available to pay statements online.