

Google Reserve Configuration Guide

Last modified on 10/26/2026 8:18 pm EDT

Set up Google Reserve | Before going live

Google Reserve connects FrontOffice+ **Self-Scheduling** with a practice's Google Business Profile, so patients can book appointments through Google Search and Google Maps. You continue to manage availability and scheduling rules in FrontOffice+, and you can configure Google Reserve separately for each office or location.

Set up Google Reserve

Turn on Self-Scheduling

- Go to **Self-Scheduling Workflows**.
- Confirm **Self-Scheduling** is turned on.

Turn on Google Business Profile Sync

- Under **Self-Scheduling** settings, turn on **Google Business Profile Sync**.
- This turns on the connection used for booking through Google Maps and the Google Business Profile.

Select the location

- Go to **Locations (Offices)**.
- Find the office that should be available through Google.
- Select **Show** under **Additional Settings** to open the location-specific configuration.

Turn on Google Reserve

- Turn on **Google Reserve** for the selected location.
- Repeat the configuration for each location that should offer booking through Google. You can only use one FrontOffice+ link or hashtag per Google Business Page.

Complete the Google Reserve information

Enter the information associated with the location's Google Business Profile:

- **Address registered in Google Maps:** Use the location's address as registered on Google.
- **Name:** Practice or location name.
- **Specialty:** Practice specialty.
- **State**
- **City**
- **ZIP Code**
- **Phone:** Location's contact number.
- **Website:** Website associated with the location.



Make sure the location information matches the corresponding Google Business Profile as closely as possible. Integration usually takes 24–48 hours.

Before going live

- Confirm **Self-Scheduling** is turned on.
- Turn on **Google Business Profile Sync**.
- Turn on **Google Reserve** for the applicable locations.
- Verify the address and location information.
- Confirm the appropriate scheduling configuration and availability are active in FrontOffice+.
- Repeat the setup for any additional offices that should support Google booking.



If you require further assistance, contact our Customer Support team via in-app chat, email us at support@drchrono.com, or call us at (844) 569-8628.
